

To: Nagle, John[Nagle.John@epa.gov]
From: Houlihan, Damien
Sent: Mon 7/18/2016 12:57:29 PM
Subject: RE: Monthly updates

Either is fine.

Damien

Damien Houlihan, Chief

Industrial Permits Section

Office of Ecosystem Protection

US EPA

617 918-1586

From: Nagle, John
Sent: Monday, July 18, 2016 8:55 AM
To: Houlihan, Damien <houlihan.damien@epa.gov>
Subject: RE: Monthly updates

Thanks. I asked Sharon to fill in the two week IPB schedule for me. Would you prefer that I be in the office for the Merrimack thermal meeting on Wednesday, rather than work from home and call in?

JHN

From: Houlihan, Damien
Sent: Monday, July 18, 2016 8:47 AM
To: Nagle, John <Nagle.John@epa.gov>
Subject: RE: Monthly updates

Morning, John.

Yes, peopleplus is down for maintenance till this afternoon. No problem, you can make corrections when you get a chance.

Damien

*Damien Houlihan, Chief
Industrial Permits Section
Office of Ecosystem Protection
US EPA*

617 918-1586

From: Nagle, John
Sent: Monday, July 18, 2016 8:44 AM
To: Houlihan, Damien <houlihan.damien@epa.gov>
Subject: RE: Monthly updates

Good Morning Damien:

I still need to correct People Plus from last week. I am also requesting bereavement leave for today and Tuesday. I just tried to access People Plus and it is down for maintenance. I will try again, but will not be near my computer for most of the day.

John

From: Houlihan, Damien

Sent: Monday, July 18, 2016 8:21 AM

To: DeMeo, Sharon M. <Demeo.Sharon@epa.gov>; Gaito, Danielle <Gaito.Danielle@epa.gov>; Little, Shauna <Little.Shauna@epa.gov>; Papadopoulos, George <papadopoulos.george@epa.gov>; Puleo, Shelley <puleo.shelly@epa.gov>; Vergara, Olga <vergara.olga@epa.gov>; Kipka, Undine <kipka.undine@epa.gov>; Nagle, John <Nagle.John@epa.gov>

Subject: Monthly updates

Please schedule your ½ hour monthly update with me by 7/28. This will be an important check-in to gauge what we can get down by the end of the fiscal year. Take a minute to go through your PARS agreement to assess where you stand.

I'll be out most of August (vacation and then trip to DC), so this is an important check-in. Thanks.

Damien

Damien Houlihan, Chief

Industrial Permits Section

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